

## CORTLAND CHRISTIAN ACADEMY COMMUNITY SERVICE PLAN

### STUDENT GUIDELINES

1. 20 hours of service per year must be completed for each school year of high school attendance at CCA.
2. Obtain the required form from the school website or the office.
3. Discuss your plan with the High School Principal for approval before you begin your community service.
4. Submit community service documentation each quarter to the High School Principal.
5. Graduates must submit their final quarter documentation by May 10.

### SUGGESTED CATEGORIES FOR SERVICE

1. **Service to Youth:** Provide leadership, guidance, and activities for the youth in your community. Example: lead or assist children's programs within your church, Toys for Tots, volunteer at hospitals, volunteer at camp, YMCA, Operation Christmas Child
2. **Quality of Life:** Work towards improving the standard of living for the residents of your community. Example: food collection drives, soup kitchen, Crisis Pregnancy Center, Salvation Army, Thrifty Shopper, SPCA
3. **Service to Senior Citizens:** Provide opportunities for senior citizens to enhance independent living or assist with promoting a quality life. Example: home visits, assist with reading and writing letters, Meals on Wheels
4. **Health/Safety:** Volunteer services to promote the health, welfare, and safety of the residents of your community. Example: Relay for Life, Red Cross, volunteer firefighter, March of Dimes
5. **Developmentally Disabled and/or Physically Disabled:** Volunteer your services in an effort to improve and enrich the lives of the mentally and physically disabled. Example: assist in group homes, JM Murray Center, collect toys and/or art supplies
6. **Environment/Historical Preservation:** Volunteer our services to promote and encourage the preservation of the environment and/or the protection of historical sites. Example: community beautification projects, museums, historical research, community clean-up
7. **Arts/Culture:** Volunteer your services to encourage the growth of the arts in your community. Example: help with exhibitions, auctions, usher at fundraising events, lead or assist worship, community band

### “WHAT COUNTS, WHAT DOES NOT”

1. Service may be volunteered to the school, local church, and/or the community.
2. Students must perform volunteer service on their own time.
3. Students must not be paid for service rendered.
4. Volunteer service involving academic requirements for a class will not count.
5. Service rendered as a prerequisite for employment will not count.
6. Attendance at self-improvement workshops or conferences or competitions will not count.
7. Fundraising for non-profit organizations or charities will count.
8. Service may not be preformed for a student's family or for a profit making organizations, except institutions like hospitals, nursing homes, or humane society.
9. Service performed as a result of disciplinary action taken by the school or court cannot count.
10. Participation in varsity or junior varsity athletics and regularly scheduled arts performances does not constitute volunteer service.
11. Service done in the summer will not count.
12. Non-profit summer camps will count as long as the service hours are done during the school year.
13. Students will get 6 hours of credit when volunteering for a whole day.
14. School service days will count as a whole day (6 hours).